



P. O. Box 259, 53 School Street, Berlin, NY 12022

APPLICATION FOR TEACHING POSITION

Position Desired _____ Date _____

Last Name _____ First Name _____ Middle Initial _____

Home Address _____ Phone Number _____

Business Address _____ Phone Number _____

I. GENERAL INFORMATION:

Social Security # _____ Teacher Retirement # _____

General Health _____ Present Position _____

Name of District/Organization _____

Address of Employer _____

Certification(s): Type _____ Area _____

II. PROFESSIONAL PREPARATION:

INSTITUTE & LOCATION	MAJOR/MINOR	DEGREE REC'D.	GRADUATION DATE
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Undergraduate _____

Graduate _____

INSTITUTE & LOCATION	FROM/TO	GRADE/SUBJECT AREA
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Student Teaching _____

Years Teaching Experience _____ Have you received tenure previously? YES _____ NO _____

Please attach documentation.

III. EMPLOYMENT HISTORY:

List all career experience in reverse chronological order beginning with your present position. Please include both school and non-school experience. Use an additional page if necessary.

Institution & Location	Position	Date of Employment	Years	Telephone

IV. REFERENCES:

Please list at least FIVE PROFESSIONAL REFERENCES INCLUDING YOUR MOST RECENT SUPERVISOR OR ADMINISTRATOR, even if letters from these individuals are included in your placement folder.

Name & Title	Present Address	Telephone

V. ACTIVITIES:

Please list those activities below in which you have participated. Briefly describe the nature and extent of your participation.

Honors (High School, College, Community, Professional):

Membership in Professional and Community Organizations:

Special Skills (Athletics, Music, Drama, Art, etc.):

Special Interests or Hobbies:

Experience or Interest in Student Activities (after-school activities, scouts, clubs, tutoring, counseling, etc):

Will you accept assignments of club advisorships and supervision of student activities after school hours? YES _____ NO _____

Will you accept coaching assignments for extracurricular or inter-scholastic sports? YES _____ NO _____

Are you willing to participate in professional development activities and acquire a minimum of 3 graduate credit hours (45 inservice class hours) every five years? YES _____ NO _____

Are you willing to submit to periodic physical examinations at the school's expense? YES _____ NO _____

On the back of this application, please write, in long hand, a response to one of the following question.

1. What are methods of improving student writing skills?
2. What are methods of improving student behavior?
3. What are methods of curriculum presentation?
4. What are methods of tracking student performance?

Have you ever been convicted of a felony? YES _____ NO _____

Have you ever been convicted of child abuse? YES _____ NO _____

Have you ever been fired from a position? YES _____ NO _____

I hereby affirm that the statements made in this application are true to the best of my knowledge and belief. I hereby grant permission to my former employers to release or communicate information regarding my performance and their perceptions of my employment history to the Berlin Central School District, and I do hereby indemnify those employers against any damages or liabilities stemming from the provision of such information.

Signature: _____ Date: _____

Please request that your College Placement Office forward your credentials. You are invited to attach any other pertinent information.

An Equal Opportunity/Affirmative Action Employer

In compliance with Title IX of the Education Amendments of 1972, the Board of Education of the Berlin Central School District does not discriminate on the basis of sex, race, color, religion, age, disability or national origin in employment, educational programs or activities which it operates.