

BERLIN CENTRAL SCHOOL DISTRICT OPENINGS 2010-2011 SCHOOL YEAR

6/21/2010

Position:

Assistant Supervisor for Student Activities

General Statement of Duties:

To provide assistance to the administrator in charge or other faculty assigned to the management and supervision of after-school student activities.

To carry out the organization of after-school student activities as planned and directed by the administrator in charge.

To monitor the behavior of those attending after-school events under the immediate supervision of the administrator in charge.

To assist with the monitoring of activities in the halls and areas in which after-school events take place.

To assist event chaperons with clerical tasks such as accounting for admission fees where applicable.

Contact Person:

Cathie Allain, MS Principal

Posting period ends 6/25/2010