

**BERLIN CENTRAL SCHOOL DISTRICT
Berlin Middle High School
P.O. Box 259
Berlin, New York 12022
(518) 658-2515**

**Catherine A. Allain
IHIP Coordinator**

Acknowledgement of Home Instruction Request

Date:

Dear

We have received your notice of intent to provide your child (or children) with Home Instruction for the 2011/2012 school year.

Enclosed is a Home Instruction packet consisting of:

- _____ Regulations of the Commissioner of Education, Part 100.10**
- _____ Berlin Central Home Instruction Policy**
- _____ Application for Home Instruction form**
- _____ Individualized Student Home Instruction Plan form. This form needs to be filled out with the pertinent information for each child that you plan to home instruct.**

Please return the appropriate form(s) and any future correspondence to:

**Berlin Middle High School
P.O. Box 259
Berlin, New York 12022**

You will be notified when your plans have been approved and your child has been accepted into the Home Instruction program.

Sincerely,

**Catherine A. Allain
IHIP Coordinator
High School Principal**

Enc.