

**VOLUNTARY SEPARATION OF INSTRUCTIONAL, SUPERVISORY
AND ADMINISTRATIVE STAFF**

The school district depends on its staff to meet their obligations and provide services and programs to students throughout the academic year. The Berlin Central School District Board of Education expects each member of the certified staff to honor her/his appointment for the entire school year, unless there are exceptional circumstances.

Any teacher or administrator who wishes voluntarily to sever her/his employment relationship with the District shall provide written notice thereof at least thirty (30) days prior to the effective date of the separation.

References

Education Law Secs. 3011; 3018; 3019; 3019-a
Matter of Bonawitz, 73 St. Dept. (Educ.) 61(1952)