

7/21/2009 Regular Meeting of the Board of Education of the Berlin Central School District, held at the Berlin Jr/Sr High School

Present: Frank Zwack, Gina Goodermote, John Greene, Elizabeth Miller, Thomas Morelli, Jeffrey Paine, Beverly Stewart

Absent: No one

Also Present: Charlotte Gregory, Cathie Allain, Michelle Colvin, Cyril Grant, Dennis Healy, Jennifer Morris, Sandra Owens

Guests included: Bob Miller, Jane Halleck, Becky Giumarra, Beth Bourassa, Pat DiPierro, Tammy Osterhout, Diane Paine, Dawn Demick, Madonna Roy, Maggie Syvertson, David Flint, Mary Lou Hunt, Tom Buccino, Jack Faber, Mike Sylofski, Jeff Elliott

President Zwack convened the meeting at 7:00 PM with all seven board members present.

On motion of Jeffrey Paine, second by Tom Morelli, minutes of the 6/11/2009 meeting were approved as corrected.

On motion of Jeffrey Paine, second by Tom Morelli, minutes of the 6/16/2009 meeting were approved with 5 YES votes (Miller, Morelli, Paine, Stewart, and Zwack) and 2 ABSTENTIONS (Goodermote, Greene).

On motion of Jeffrey Paine, second by Tom Morelli, minutes of the 7/1/2009 meeting were approved with 6 YES votes (Goodermote, Greene, Miller, Morelli, Paine, and Zwack) and 1 ABSTENTION (Stewart).

President Zwack rearranged the agenda and called for the Report on Telecommunications. The first half of the presentation was by Tom Buccino from Questar III and Jack Faber from Sirius who presented information on a Network Infrastructure and Information Security Assessment Report. Through interviews with staff members, vulnerability scanning and collection of existing policies and procedures, Questar III and Sirius worked together to make an assessment of the District's networking environment. A report on the findings and recommendations was given.

The second half of this report was by Jeff Elliott from Questar III and Mike Sylofski from NERIC who presented information on a Distance Learning Program. Information proposed courses for the 2009-2010 school year and costs associated with the installation of a classroom and cost projections for five years was presented.

Action item IV 4 – Amendment to Questar III 2009-2010 Final Service Request was pulled until the August meeting.

7/21/2009 Regular Meeting of the Board of Education of the Berlin Central School District, held at the Berlin Jr/Sr High School

Action Item IV 2 Personnel Action was pulled for further discussion.

Action Item IV 8 Contract with Adirondack Area Network was pulled.

On motion of Liz Miller, second by Jeffrey Paine, the following Action Items (#1, 3, 5, 6, & 7) were unanimously approved:

- **Treasurer's Reports from 6/1/2009 – 6/30/2009 General Fund, Trust & Agency Fund, Special Aid Fund, School Lunch Fund, and Capital Fund**
- **RESOLVED: That the Board of Education of the Berlin Central School District hereby accepts the June 2009 Claims Audit as submitted.**
- **RESOLVED: That the Board of Education of the Berlin Central School District hereby approves the following 2008-2009 health services contract:**
 - **East Greenbush Central Schools in the amount of \$1,710.64 for 4 students**
 - **North Colonie Central School District in the amount of \$1,839.08 for 4 students**
- **RESOLVED: That the Board of Education of the Berlin Central School District hereby sets the 2009-2010 breakfast and lunch prices as follows:**

| | |
|-------------------------|---------------|
| Breakfast | \$1.00 |
| Elementary Lunch | \$1.70 |
| MS/HS Lunch | \$1.80 |
| Adult Lunch | \$2.90 |
- **RESOLVED: That the Board of Education of the Berlin Central School District hereby declares the following items as surplus and to be appropriately disposed of:**

| Qty. | Description | Building |
|-------------|--|-----------------|
| 10 | English for Everyday Living ISBN:0890995109 | MS |
| 15 | Real Stories ISBN: None | MS |
| 3 | Math Tools for Success ISBN:0130434191 | MS |
| 2 | HBJ Language ISBN:0153164174 | MS |
| 3 | Heath Math Connections ISBN:06690918-4 | MS |
| 1 | McDougal English ISBN:081235108-8 | MS |
| 2 | American Nation History ISBN:0134322045 | MS |
| 1 | Science Horizons ISBN:038231838-2 | MS |
| 1 | Alternatives to Punishment ISBN:0829017771 | MS |
| 1 | American History ISBN: None | MS |
| 1 | American Nations Teachers Ed. ISBN:01306377289 | MS |
| 1 | MacMillan English ISBN:0022400907 | MS |
| 26 | Compton's Encyclopedia 1974 ISBN:0-85229-289-9 | MS |

The President's Report included:

- **A new agenda outline**
- **Staying to the 9:30 PM adjournment time**

7/21/2009 Regular Meeting of the Board of Education of the Berlin Central School District, held at the Berlin Jr/Sr High School

- **Board member preference in seating**

The Superintendent's Report included:

- **Scheduling a Board of Education Retreat – discussion occurred with the date of Friday, August 14, 8:30 AM – 3:00 PM, at the Stephentown Fire Hall was agreed upon. Board members were asked to email President Zwack with any items.**
- **Capital Project – Superintendent Gregory proposed the development of a construction/renovation project by late fall and asked the Board for approval to work with the district's architectural group. Ms. Gregory also presented her intent to develop a Superintendent's Advisory group to assist in the recommendations from the Superintendent to the Board of Education. Discussion on this topic occurred.**

At 9:29 PM Jeffrey Paine called for adjournment and to continue this discussion at another meeting next week. The motion was seconded by Gina Goodermote.

Some discussion on the Superintendent Search occurred.

On motion of Jeffrey Paine, second by Liz Miller, executive session to discuss personnel items was entered at 9:35 PM, with public session resuming at 10:34 PM on motion of Tom Morelli, second by Liz Miller.

On motion of Jeffrey Paine, second by Gina Goodermote the following personnel action was approved:

POSITION ABOLISHMENT

Upon the recommendation of the Interim Superintendent to abolish the position of Director of Transportation – effective 7/22/2009

POSITION CREATIONS

Upon the recommendation of the Interim Superintendent to create one Mechanic position – 4 hours per day – 12 months per year – effective 7/22/2009

Upon the recommendation of the Interim Superintendent to create one Elementary Teacher position – 1 FTE – effective 7/22/2009

POSITION CHANGE

Upon the recommendation of the Interim Superintendent to change the Account Clerk Typist position from 8 hours per day – 12 months per year to 6 hours per day – 11 months per year – effective 7/22/2009

EXTENSION OF SERVICES

Upon the recommendation of the Interim Superintendent to extend the services of Carol Jones – Custodial Worker – 8 hours per day – effective 7/1/2009 – 8/31/2009

Upon the recommendation of the Interim Superintendent to extend the services of Laura Houle, Sr. – Custodial Worker – 4 hours per day – effective 7/1/2009 – 8/31/2009

APPOINTMENTS

Upon the recommendation of the Interim Superintendent to appoint Julie Mills – MS Summer School AIS Teacher – retroactive to 7/6/2009 – 8/6/2009

Upon the recommendation of the Interim Superintendent to appoint Kayla Murdie – MS Summer School AIS Teacher – retroactive to 7/6/2009 – 8/6/2009

Upon the recommendation of the Interim Superintendent to appoint the following people as substitutes for the Elementary Summer School Program – retroactive to 7/6/2009 – 8/6/2009:

- Bill Bourquard - Teacher
- Frank DeMagistris - Teacher
- Dennis Fougere – Teacher
- Doris Perks - Teacher
- Laurie Broadwell – Teaching Assistant
- Sherry Homiak – Teaching Assistant

Upon the recommendation of the Interim Superintendent to appoint Jennifer Overocker, Mathematics Teacher, to tenure effective 9/1/2009

Upon the recommendation of the Interim Superintendent to appoint Patrice Nash as Substitute Caller for the 2009-2010 school year at a stipend of \$3,596 – effective 7/22/2009

CONTRACTUAL AGREEMENTS

Upon the recommendation of the Interim Superintendent to approve the following contractual agreements for special education services:

- Center for Disability Services, Inc. for student #000001 in the amount of \$6,422 – effective 7/1/2009 – 8/31/2009
- Center for Disability Services, Inc. for student #022222 in the amount of \$6,422 – effective 7/1/2009 – 8/31/2009
- Service Connections, Inc. at \$58 per half hour for individual sessions, \$43 per half hour, per child for group sessions, \$175 per supplemental evaluation – effective 7/1/2009 – 6/30/210

7/21/2009 Regular Meeting of the Board of Education of the Berlin Central School District, held at the Berlin Jr/Sr High School

- **Jennifer Kilinski – Music Therapy Services at \$40 per student for individual sessions, \$40 per student for quarterly reports, \$40 per 30 minute meetings, \$200 per student evaluation – effective 7/1/2009 – 6/30/2010**
- **Stacey Ellery – Interpreter Services at \$28 per hour not to exceed 4 hours per day – effective 7/6/2009 – 8/14/2009**

On motion of Tom Morelli, second by Liz Miller, the following Instructional Substitute List and the Non-Instructional Substitute List were established with 6 YES votes (Goodermote, Greene, Miller, Morelli, Paine, and Zwack) and 1 Abstention (Stewart):

Upon the recommendation of the Interim Superintendent to appoint the following people to the 2009–2010 Instructional Substitute List – retroactive to 7/1/2009

| | |
|------------------------|---|
| Fougere, Dennis | Certified – Art Education |
| Gerstel, Pamula | Certified – Physical Education, Elementary Education |
| Glover, Patrick | Certified – Elementary Education |
| Hunt, Laura | Certified – Physical Education |
| Hunt, Mary Lou | Certified – Social Studies, Elementary Education |
| Maxon, Bonita | Certified – Special Education – tutoring only |
| Perks, Doris | Certified – Elementary Education |
| Demick, Dawn | Non-Certified |
| Derby, Barbara | Non-Certified |
| Douglas, Erika | Non-Certified |
| Hurd, Robert | Non-Certified |
| Kelly, Donna | Non-Certified |
| Muller, Kellie | Non-Certified |
| Murphy, Mara | Non-Certified |
| Paine, Meredith | Non-Certified |
| Rice, Justin | Non-Certified |
| Schmich, Lynne | Non-Certified |
| Sharkey, Marie | Non-Certified |

Upon the recommendation of the Interim Superintendent to appoint the following people to the 2009-2010 Non-Instructional Substitute List – retroactive to 7/1/2009

| | |
|-----------------------------|--|
| Baretsky, Patty | Aide, Monitor, TA |
| Bedford, Nicole | Bus Attendant |
| Bedford, Shelly | Aide, Monitor, Typist, TA, Dispatcher |
| Burhans, Jennifer | Bus Driver |
| Cahill, Mary (Biffy) | Aide, Monitor, Typist, TA |
| Demick, Dawn | Aide, Monitor, Typist, TA |
| Douglas, Erika | Aide, Monitor, Typist, TA |
| Gallucci, Deborah | Aide, Monitor, TA |
| Hake Jr., Bruce | Building Maintenance Worker, Bus Driver |

7/21/2009 Regular Meeting of the Board of Education of the Berlin Central School District, held at the Berlin Jr/Sr High School

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|-------------------------|--|
| Hoffman, Lewis | Custodial Worker |
| Houle Sr., Laura | Custodial Worker |
| Humphrey, Lenore | HOA |
| Kellar, JoAnn | Aide, Monitor, Typist, TA |
| Lane, Debra | Custodial Worker, Aide, Monitor, Typist, TA |
| Macey, Edward | Bus Driver |
| Maxon, Daryl | Building Maintenance Worker, Bus Driver |
| Maxon, Donna | Aide, Monitor, Typist, TA |
| Muller, Kellie | Aide, Monitor, Typist, TA |
| Murphy, Mara | Aide, Monitor, Typist, TA |
| O'Dell, Jean | Aide, Monitor, TA |
| Paine, Diane | Aide, Monitor, Typist, TA |
| Paine, Meredith | Aide, Monitor, Typist, TA |
| Primeau, Mark | Bus Driver |
| Saunders, Carol | Custodial Worker |
| Saunders, James | Bus Driver |
| Saunders, Kelly | Custodial Worker |
| Schmich, Lynne | Aide, Monitor, Typist, TA |
| Sharkey, Marie | Aide, Monitor, TA |
| Tobin, Kim | Bus Attendant |

The next meeting will be held on Wednesday, July 29, 2009 beginning at 6:30 PM in the MS/HS Library.

The meeting was adjourned at 10:37 PM on motion of Liz Miller, second by Gina Goodermote.

Mary M. Grant, District Clerk