

11/18/2008 Regular Meeting of the Board of Education of the Berlin Central School District, held at the Berlin Jr/Sr High School

**Present:** Frank Zwack, Julie Darling, Donald French, Elizabeth Miller, Thomas Morelli, Beverly Stewart  
**Absent:** Jeffrey Paine  
**Also Present:** Charlotte Gregory, Cathie Allain, Michelle Colvin, Cyril Grant, Dennis Healy, Scott Hunter, Eileen Leffler, Jennifer Morris  
**Guests included:** Fred Howard, Rick Timbs, Tracy Peter, Lauren Nichols, David Flint, Andy Zlotnick, Mr. & Mrs. Fredricks, Kathy Despart, Samantha Bink, Patty Nash, Monica Shupe, Dawn Demick, Ken Masterson, Becky Giumarra, Josh Santarcangelo, Andy Macguire, Kasey Day, and John Zwack

President Zwack convened the meeting at 7:03 PM with six board members present.

On motion of Liz Miller, second by Beverly Stewart, minutes of the 10/15/2008 and 10/27/2008 meetings and the sub-committee minutes from the 10/17/2008 and 11/6/2008 Audit Committee meetings were approved.

Ray Nelson, Modified Boys Soccer Coach, was invited to the front where board members thanked him for his professional conduct and for setting a good example to the students at a soccer game last month. Interim Superintendent Gregory also stated that a letter of apology had been received by the visiting school.

President Zwack re-organized the agenda slightly with a report out from Fred Howard from the Rensselaer County Highway Department. Mr. Howard expressed the interest of the County in participating in the Shared Municipal Services Grant. Mr. Howard shared that a resolution for this grant would also be presented to the County Legislature at their December meeting. Discussion on the purpose of the grant and the role of the lead agency took place.

- On motion of Julie Darling, second by Liz Miller, the Board of Education of the Berlin Central School District approved the following resolution for the Shared Municipal Services Grant: WHEREAS, Berlin Central School District, through a task force consisting of school district officials, town officials, county officials and other public entities, wishes to investigate various opportunities to reduce overall governmental costs by sharing services between highway, school district, and public works agencies; and

WHEREAS, the New York State Department of State Shared Municipal Services Incentive Grant Program 2008-2009 presents an opportunity to receive fiscal assistance in developing viable, cost effective programs to reduce governmental costs by sharing resources and services; and

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**WHEREAS, A project funded by said grant program would be entitled the Eastern Rensselaer and Columbia County Shared Vehicle Maintenance Facility Feasibility Study and would: identify opportunities to reduce public agency spending and provide superior service in vehicle maintenance operations by sharing facilities; coordinate the operational and fiscal analysis of possible shared service opportunities; evaluate funding resources and grants that can be used to implement viable proposals; and develop intermunicipal agreements leading to the implementation of cost saving opportunities; and**

**WHEREAS, The amount of grant requested by the Berlin Central School District, as lead applicant, shall be \$25,000, plus \$1,000 for each exceeding two as allowed by the grant application process; and (County, Town and School District officials).**

**WHEREAS, Each of the co-applicants shall in equal shares fund in the first instance the local share, which is 10% of the total project amount, not to exceed \$700 per co-applicant; and**

**WHEREAS, (*Name of Municipality*), as Co-Applicant wishes to partner with the Lead Applicant, the Berlin Central School District, to evaluate the shared services opportunities that exist and to plan for the implementation of viable shared services opportunities; now, therefore be it**

**RESOLVED, That the Berlin Central School District Superintendent, is authorized to apply as Co-Applicant for the Eastern Rensselaer and Columbia County Shared Vehicle Maintenance Facility Feasibility Study under the New York State Shared Municipal Services Incentive Grant Program for the 2008 – 2009 Program year; and be it further**

**RESOLVED, That the Berlin Central School District agrees to enter into an intermunicipal agreement with the Berlin Central School District for the purpose of performing the Feasibility Study; and be it further**

**RESOLVED, That the Berlin Central School District Superintendent, is authorized to execute all contractual documents relating to acceptance of the grant; and be it further**

**RESOLVED, That the Berlin Central School District Superintendent, or the other official properly designated by said Berlin Central School District Superintendent as the Berlin Central School District Superintendent's designee, is authorized to prepare, certify, and submit all administrative reports and documents mandated by the requirements of the grant.**

**On motion of Julie Darling, second by Beverly Stewart, the following Action Items (#1, 3-8) were unanimously approved:**

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- **Treasurer's Reports from 10/1/2008 – 10/31/2008 General Fund, Trust & Agency Fund, Special Aid Fund, School Lunch Fund and Capital Fund**

**RECOMMENDATIONS OF THE COMMITTEE ON SPECIAL EDUCATION**

- **Approval of the following recommendations of the Committee on Special Education: 000029225, 102637, 101787, 000100141, 102085, 000030013, 51410, 102800, 102799, 102087, 102871, 102872, 000033215, 102343, 000028611, 102638, 102827, 000000001, 10095, 007771125, 000086812, 102832, 000051515, 000083014, 101964, 101403, 101663, 000032410, 101725, 000032610, 61910, 102913, 102711, 000046711, 102101, 000080611, 000083614, 102714, 101722**

**- RESOLVED: That the Board of Education of the Berlin Central School District hereby declares the following items as surplus, with such items to be appropriately disposed of:**

Qty.	Description	Serial #	Building
1	Dictaphone		HS Guidance Office
1	Track Feed Printer		HS Guidance Office
1	Sentry 3000 Scanner	#647852	HS Guidance Office
3	Wrestling Mats		HS

**Grafton Elementary School:**

Horton hears a who!	Seuss, Dr.	copyright 1954	54-7012
Horton hatches the egg	Seuss, Dr.	copyright 1940	4902-75
Bartholomew and the oobleck	Seuss, Dr.	copyright 1940	394-80075-3
Oh say can you say?	Seuss, Dr.		0-394-84255-3
If I ran the circus	Seuss, Dr.		394-80080-X (2 COPIES)
Fox in Socks	Seuss, Dr.		394-900038-3
The grouchy ladybug	Carle, Eric		0-690-01391-4
Dream snow	Carle, Eric		0-399-23579-5
Robbie's friend George	Estes, Shirley		0-8761018-5
Three to get ready	Boegehold, Betty		62-8042 Library of Congress
Numbers	Allen, Robert		68-19579
The something	Babbitt, Natalie		374-3-7137-7
Sally's caterpillar	Rockwell, Anne		65-18658
Who built the bridge?	Bate, Norman		no number 1954
Busy beaver's day	Charles, Donald		0-516-03420-0
Calico cat's rainbow	Charles, Donald		0-516-03437-5
Big bird's red book	Cerf, Rosanne		0-307-60157-9
Farmer Hoo and his baboons	Chittum, Ida		440-02599-065
The little woman who forgot everything	Beattie, Janet		67463:100
Yesterday's snowman	Mack, Gail		0-394-83662-0
Doctor Rabbit	Wahl, Jan		78-101994
Animals should definitely not wear...	Barrett, J.		70-115078 (2 copies)
Geraldine's bib snow	Keller, Holly		0-688-07514-2
Robber raccoon	Lawrence, Thomas		0-448-03488-3
Binky brothers and the fearless...	Lawrence, James		75-77936

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Joey and the birthday present	Kumin, Maxine	74-154056
The thingamajig book of do's and...	Keller, Irene	0-8249-8050-6
Did you ever?	Lund, Doris H.	64-19768
Attic of the wind	Lund, Doris H.	65-18657
The hungry book	Steiner, Charlotte	AC 66-10480
The outside inn	Lyon, Geogr E.	0-531-08536-8
Through the window	Keeping, Charles	531-01868-7
The dirty boy	Kavet, Robert	0-87614-023-1
Maxie	Kantrowitz, Mildred	8193-0373-9
The animal frolic	Sojo, Toba	LCC#54-5500
Hi Jock, run around the block	Kahn, Joan	0-06-023079-7
How do you hide a monster?	Kahl, Virginia	684-13508-6
The duchess bakes a cake	Kahl, Virginia	684-12635-4
Francis discovers the world	Kahl, Ann	LCC#62-18477
Halloween parade	Lystad, Mary	399-20358-3
Never tease a weasel	Soule, Jean C.	LCC#64-12353
Nobody's perfect, not even my...	Simon, Norma	0-8075-5707-2
Dutch and the jewel robbers	Sheret, Rene	LCC#72-88754
The walkie-talkie caper	Shearer, John	0-440-00792-5

**- RESOLVED: That the Board of Education of the Berlin Central School District hereby approves the 2008-2009 Health Services Contract with the Lansingburgh Central School District in the amount of \$5,246.88 for 12 students**

**- RESOLVED: That the Board of Education of the Berlin Central School District hereby approves the lease of one classroom at Berlin Elementary School to Questar III from September 1, 2008 to June 30, 2009 at an annual rental of \$7,000, with the lease also provides an additional payment of \$4,500 for ancillary services provided in connection with such occupancy.**

**- RESOLVED: That the Board of Education of the Berlin Central School District hereby approves the following extra credit hours for the 2008-2009 school year:**

<u>Name</u>	<u>Degree</u>	<u>Credits As of 11/2/06</u>	<u>Total Credits As of 11/8/07</u>
Amendolara, Louis	MA	9	9
Baldwin, Michelle	MA	0	0
Ball, Marsha	MA	1	1
Beisler, Alicia	BA	0	0
Benson, Carol	MA	26	26
Berkau, Kelly	BA	24	24
Berschwinger, Fleda	BA	6	18
Bielas, Nancy	MA	7	9
Bourquard, Bill	MA	96	99
Bradley, Janet	MA	30	30
Breh, Jason	MA	0	0
Brown, Susan	BA	33	33
Bryce, Katie	MA	0	1
Buck, Annette	MA	2	2

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Bugbee, Kimberly	MA	3	4
Butler, Danielle	MA	0	0
Catalano, Shirley	MA	12	12
Chapman, Michael	MA	16	16
Christian, Matthew	MA	0	10
Cornell, Amy	MA	29	29
Cornell, Wayne	MA	1	1
Day, Karen	BA	0	0
Deeb, Rachel	MA	0	0
Deiana, Karen	MA	0	0
Delia, Jennifer	MA	0	0
DeMagistris, Frank	MA	13	13
DiPierro, Patricia	MA	8	8
Dixon, Brenda	MA	0	0
Dobbins, Daniel	MA	3	3
Doyle, Michele	MA	6	8
Elacqua, Jacqueline	MA	3	3
Estabrooks, Lorelei	MA	46	46
Fisher, William	MA	0	0
Flanigan, Kasey	MA	0	0
Foody, Colleen	MA	30	32
Gabel, Kurt	MA	13	13
Gonzales, Paula	MA	3	3
Goodrich, Allan	MA	3	3
Greenberg, Joshua	MA	3	3
Haggerty, Michele	MA	14	14
Halleck, Jane	MA	13	15
Hayes, Ann	MA	0	0
Healy, Karyn	MA	0	0
Healy, Vivian	MA	3	4
Heinrichs, Tracie	MA	7	19
Hodges, Ariel	MA	0	0
Hoffman, Susan	MA	43	45
Holcomb, Sue	MA	16	16
Honsinger, Sandra	MA	0	0
Huskie, Debbie	MA	3	3
Johnson, Donald	MA	49	51
Kabir, Nancy	MA	0	0
Kaschak, Kellie	BA	11	11
Kirsch, Jean	MA	32	35
Knightes, Walter	MA	6	6
Korzec, Patricia	MA	8	8
Labnon, Katherine	BA	0	0
Lamontagne, Cristi	MA	0	0
Lawrence, William	MA	8	8
Lazarony, Anne	MA	30	30
Lennon, Debra	BA	42	42
McLaren, Franklin	MA	0	0
McLoughlin, John	MA	17	17
Malecki-Wanck, Janet	MA	0	0

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Mason, Frances	MA	3	5
Mellor, Stephen	MA	0	0
Miller, Robert A.	MA	17	17
Miller, Robert C.	MA	5	5
Monette, Jacqueline	MA	30	32
Mosher, Dianne	MA	4	4
Murray, Marlene	MA	4	4
Myers, Judith	M ED	80	82
Nichols, Lauren	MA	32	33
Overocker, Jennifer	BA	0	3
Peter, Tracy	MA	0	0
Pulito, Cynthia	MA	10	10
Putterman, Melissa	MA	66	66
Quandt, Deanna	MA	0	0
Rezey, Sarah	MA	4	4
Richardson, Michael	MA	0	0
Rontey, Jessica	MA	2	4
Roorda, Elizabeth	MA	0	0
Saccocio, Nicole	MA	2	2
Santarcangelo, Joshua	MA	0	0
Sauer, Kasson	BA	0	0
Schmich, Arthur	MA	6	6
Sweeney, Deborah	MA	28	31
Syvertson, Maggie	MA	66	66
Vanderhoef, Audrey	MA	41	41
Walsh, Christine	MA	11	11
Webster, Alan	MA	0	0
Weiner, Bruce	MA	42	42
Wright, Leslieanne	MA	18	19
Wynants, Kimberly	MA	2	2
Austin, Nancy	None	1	2
	Credits for		
Bates, Jennifer	Certification	0	0
Bentley, Gloria	AS-HVCC	1	1
Bonesteel, Russell	AS-HVCC	0	0
	Credits for		
Broadwell, Laurie	Certification	1	1
	Credits for		
Brooks, Maureen	Certification	3	3
	AS-Jr.		
	College of		
Conklin, Leslie	Albany	0	0
	Credits for		
Davies, Lisa	Certification	0	0
	Credits for		
DiNova, Susan	Certification	11	32
	AS-Mildred		
Dunlop, Tammy	Elley	0	0
	Credits for		
Goodermote, Melinda	Certification	1	1
Goyer, Delinda	AS-HVCC	0	0

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Griswold, Sandra	Credits for Certification	1	1
Hartshorn, Angela	AS-HVCC	0	0
Hinman, Patricia	Credits for Certification	1	1
Homiak, Sherri	Credits for Certification	0	0
Kelly, Donna	BA	0	0
Maxon, Sally	Credits for Certification	0	0
*Meyer, Linda	Credits for Certification	0	0
Neaton, Becky	Credits for Certification	0	0
Osterhout, Tammy	Credits for Certification	21	21
*Phillips, Catherine	Credits for Certification	38	38
*Roberts, Margot	AS-Endicott Jr. Certificate-	5	5
Roder, Eileen	HVCC	0	0
Schillinger, Chris	Credits for Certification	0	0
Weber, Trish	HVCC	0	0

**- RESOLVED: That the Board of Education of the Berlin Central School District hereby accepts the following 2008-2009 snow removal bids:**

- **Terry Sykes @ \$69.40 per plowing at the Stephentown Elementary School**
- **Tim Giumarra @ \$225.00 per plowing at the Berlin Jr/Sr High School**
- **Tim Giumarra @ \$155.00 per plowing at the Berlin Bus Garage**
- **Tim Giumarra @ \$155.00 per plowing at the Grafton Elementary School**

**Discussion on IV 13 Bus Purchase Bond occurred with discussion on the Governor's proposed cut in state aid, voter approval in May 2008, whether or not it is prudent to purchase the buses now, can the district afford it, impact on the current budget, what is impact if buses are not purchased – double bus runs, safety concerns if not received.**

**- On the motion of Liz Miller, second by Julie Darling, the Board of Education approved the following resolution with 4 YES votes (Julie Darling, Liz Miller, Beverly Stewart, Frank Zwack) and 2 NO votes (Donald French, Tom Morelli) BOND RESOLUTION OF THE BERLIN CENTRAL SCHOOL DISTRICT,**

**RENSSELAER COUNTY, NEW YORK, ADOPTED NOVEMBER 18, 2008,**

**AUTHORIZING THE PURCHASE OF NINE SCHOOL BUSES (5 SUBURBANS,**

**2 VANS, ONE 35-PASSENGER BUS AND ONE 65-PASSENGER BUS),**

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**STATING THE ESTIMATED MAXIMUM COST OF SAID PURCHASE, TOGETHER WITH CERTAIN COSTS PRELIMINARY AND INCIDENTAL THERETO, IS \$424,435.38 AND AUTHORIZING THE ISSUANCE OF UP TO \$424,435.38 SERIAL BONDS OF THE DISTRICT TO FINANCE SAID PURCHASE.**

**RECITALS:**

**WHEREAS, on March 31, 2008 the Board of Education (the “Board”) of the Berlin Central School District (the “District”) adopted a resolution (the “March 2008 Resolution”) approving a proposition to the May 20, 2008 budget vote to purchase nine school buses (five Suburbans, 2 vans, one 35-passenger bus and one 65-passenger bus)(collectively, the “School Buses”); and**

**WHEREAS, the proposition was approved by the voters of the District on May 20, 2008; and**

**WHEREAS, the Board has previously adopted a resolution authorizing the acceptance of bids totaling \$424,435.38 for the purchase of the School Buses and desires to provide for the issuance of obligations to provide funds for said purchase and for costs preliminary and incidental thereto;**

**NOW THEREFORE, IT IS HEREBY RESOLVED BY THE BOARD OF EDUCATION OF THE BERLIN CENTRAL SCHOOL DISTRICT AS FOLLOWS:**

**Section 1. The Board finds and determines that the purchase of the School Buses referred to in the Recitals hereof (hereinafter collectively**

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**referred to as the “School Buses”) is a Type II action within the meaning of the State Environmental Quality Review Act and the regulations promulgated thereunder (collectively, “SEQRA”) and no further action under SEQRA is required with respect to such purchase.**

**Section 2. (A) The estimated maximum cost of purchasing the School Buses, including preliminary costs and costs incidental thereto and the financing thereof, is \$424,435.38 and said amount is hereby appropriated therefore.**

**(B) To finance said purchase, serial bonds of the District (in one or more series) are hereby authorized to be issued in the aggregate principal amount of \$424,435.38 pursuant to and in accordance with the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (the “Law”).**

**Section 3. (A) The plan of financing the cost of the purchase of the School Buses (including costs preliminary and incidental thereto) consists of issuing bonds and/or bond anticipation notes in the aggregate principal amount of up to \$424,435.38.**

**(B) The serial bonds may (but need not) be issued in the form of one or more bonds, known as a statutory installment bond, in accordance with Section 62.10 of the Law. The annual debt service on the bonds may (but need not) be substantially level or declining annual debt service as provided in Section 21.00(d) of the Law.**

**Section 4. The following additional matters are hereby determined and stated:**

**(A) The period of probable usefulness of the specific objects or purposes for which the bonds authorized by this resolution are to be issued is five (5) years, within the limitation of Section 11.00(a)(29) of the Law.**

**(B) The requirements of Section 37.00 of the Law and Section 416 of the Education Law have been met.**

**(C) The District, including any subordinate entity of the District (within the meaning of Section 265(b)(3)(E) of the Internal Revenue Code of 1986, as amended (the "Code"), is not expected to issue more than \$10,000,000.00 of "qualified tax-exempt obligations" (as defined in Section 265(b)(3) of the Code) during the 2008 calendar year.**

**(D) The bonds authorized by this resolution are not private activity bonds as defined in Section 141 of the Code.**

**(E) All of the proceeds of the bonds authorized by this Resolution and any notes issued in anticipation of the sale of said bonds shall be used to pay for the purchase of the School Buses and to pay costs incidental and preliminary thereto (including, without limitation, costs relating to the issuance of the bonds and any notes issued in anticipation of the issuance of said bonds).**

**(F) The Recitals set forth at the beginning of this resolution are hereby incorporated in this resolution as if set forth in full in this place.**

**Section 5. Each of the bonds authorized by this resolution and any bond anticipation notes issued in anticipation of the sale of said bonds shall contain the recital of validity prescribed by Section 52.00 of the Law, shall be issued in fully registered form and shall be general obligations of the District. The faith and credit of the District are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds and any notes issued in anticipation of said bonds.**

**Section 6. The temporary use of available funds of the District, not immediately required for the purpose or purposes for which the same were borrowed, received or otherwise created, is hereby authorized, ratified and confirmed, pursuant to, and subject to the restrictions of, Section 165.10 of the Law, for the purchase of the School Buses. As provided in Section 165.10 of the Law, the Board intends to reimburse such funds from the proceeds of the bonds or notes authorized hereby. The March 2008 Resolution was the Board's declaration of official intent within the meaning of Section 1.150-2 of the Treasury Regulations issued pursuant to the Code.**

**Section 7. The Board hereby covenants and agrees with the holders from time to time of the bonds authorized hereby, and any bond anticipation notes issued in anticipation thereof, that the Board will duly**

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**and faithfully observe and comply with the provisions of the Code relating to actions which the Board must take or cause to be taken to ensure the status of the interest on the bonds authorized hereby, and any notes issued in anticipation thereof, is and remains excludable from federal income taxation.**

**Section 8. The President of the Board is hereby authorized to designate as a "qualified tax-exempt obligation" pursuant to and within the meaning of Section 265(b) of the Code the bonds authorized hereby and any notes issued anticipation thereof.**

**Section 9. Subject to the provisions of this resolution and the Law, including, without limitation, Sections 50.00, 55.00, 56.00 and 60.00 of the Law, the powers and duties of the Board relative to prescribing the terms, form and content as to the sale and issuance of any notes issued in anticipation of the bonds authorized by this resolution and the renewals of such notes (if any) are hereby delegated to the President of the Board, as the chief fiscal officer of the District. Notwithstanding the foregoing, all such notes and any renewals thereof shall mature within one (1) year of the date of their issuance and the interest rate on such notes and renewals thereof shall not exceed five percent (5%) per annum without further authorization from the Board.**

**Section 10. The validity of the bonds authorized by this resolution and of any notes issued in anticipation of said bonds, may be contested only if:**

**(A) such obligations are authorized for an object or purpose for which the District is not authorized to expend money; or**

**(B) the provisions of law which should be complied with at the date of the publication of such resolution or summary thereof, are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication; or**

**(C) such obligations are authorized in violation of the provisions of the constitution.**

**Section 11. The District Clerk is hereby authorized and directed to publish the foregoing bond resolution, or a summary thereof, in the Eastwick Press, the official newspaper of the District, said bond resolution or summary to be published together with the District Clerk's statutory notice provided by Section 81.00 of the Law.**

**Section 11. This resolution shall take effect immediately.**

**Discussion on IV 9 Acceptance of Independent Auditor's Report, IV 10 Acceptance of Internal Auditor's Report, IV 11 Acceptance of Response To Management Letter centered on why Board action on these items is needed, if changes can be made to the report, deadline for filing with the state, and questions for the external auditor.**

**- On motion of Liz Miller, second by Julie Darling, the Board of Education of the Berlin Central School District received the independent auditor's report of Raymond G. Preusser, CPA, PC., on all funds for the fiscal year ending June 30, 2008 with 5 YES votes (Julie Darling, Donald French, Liz Miller, Beverly Stewart, Frank Zwack) and 1 NO vote (Tom Morelli).**

**- On motion of Liz Miller, second by Beverly Stewart, the Board of Education of the Berlin Central School District received the internal auditor's report of Dorfman-Robbie, CPA, PC., on all funds for the fiscal year ending June 30,**

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**2008 with 5 YES votes (Julie Darling, Donald French, Liz Miller, Beverly Stewart, Frank Zwack) and 1 NO vote (Tom Morelli).**

**Action Item IV 11 Acceptance of Response To Management Letter was pulled from the agenda until the auditor could be present to answer questions.**

**The Oral Communications portion included the following:**

- **Request from HS Student Council to attend the President's Inauguration on January 19 and 20, 2009 in Washington, DC. Student Council President, John Zwack and Vice President, Kasey Day, reported out on the planned events for the trip.**
- **On motion of Liz Miller, second by Tom Morelli, the Board of Education of the Berlin Central School District unanimously approved the Student Council's request for an overnight trip to Washington, DC for the President's Inauguration on January 19 and 20, 2009.**
- **Dr. Richard Timbs from Bernard Donegan's Office presented financial information on two additional options for a building project.**

**Option #4**

**Proposed \$11,515,000 capital project**

**Average Net Local Share/Current Tax Levy – 3.19%**

**Average Cost to Taxpayer based on \$125,000 Full Value Home**

<b>Senior/Star</b>		<b>With Star</b>		<b>No Star</b>	
<b>Annual</b>	<b>Monthly</b>	<b>Annual</b>	<b>Monthly</b>	<b>Annual</b>	<b>Monthly</b>
<b>\$27</b>	<b>\$2.25</b>	<b>\$38</b>	<b>\$3.17</b>	<b>\$50</b>	<b>\$4.17</b>

**Option #5**

**Proposed \$18,515,000 capital project**

**Average Net Local Share/Current Tax Levy – 6.46%**

**Average Cost to Taxpayer based on \$125,000 Full Value Home**

<b>Senior/Star</b>		<b>With Star</b>		<b>No Star</b>	
<b>Annual</b>	<b>Monthly</b>	<b>Annual</b>	<b>Monthly</b>	<b>Annual</b>	<b>Monthly</b>
<b>\$55</b>	<b>\$4.58</b>	<b>\$76</b>	<b>\$6.33</b>	<b>\$100</b>	<b>\$8.33</b>

- **Interim Business Administrator, Scott Hunter, presented preliminary information on the development of the 2009-2010 budget that included:**
  - ✓ **What do we want to achieve with the educational program?**
  - ✓ **Identify the goals that must be accomplished in order to meet the District's vision.**
  - ✓ **Identify the programs – both instructional and support – needed to accomplish the District's goals.**
  - ✓ **Provide the human and financial resources needed to deliver and fund these programs.**
  - ✓ **Build community/parent/taxpayer support for the educational program.**

- ✓ **What makes up the educational program?**
- ✓ **Classroom Component – regular instruction, special education, interscholastic/extracurricular activities, library/media services**
- ✓ **Support Component – central services, operation/maintenance, transportation, school lunch program**
- ✓ **Annual Budget: Support of the Educational Program**

**Appropriations**

- **Central Services (12%)**
- **Instruction (55%)**
- **Transportation (9%)**
- **Employee Benefits (20%)**
- **Community Services (<1%)**
- **Debt Service 92%**
- **Interfund Transfers (<1%)**

**Revenues**

- **State Aid (51%)**
- **School Tax Levy (45%)**
- **Appropriate F/B (3%)**
- **Other Revenues (1%)**

**Budget Projections: Appropriations**

<u>Category/Year</u>	<u>2008-09</u>	<u>2009-10</u>	<u>% Change</u>
Salaries	\$10,144,639	\$10,159,815	+3%
Benefits	\$3,755,388	\$3,998,003	+10%
Energy	\$750,600	\$803,406	+10%
All Other	\$3,743,264	\$4,097,588	+9%
<b>Total</b>	<b>\$18,393,891</b>	<b>\$19,058,754</b>	<b>+3.6%</b>

**Budget Projections: Revenues**

<u>Category/Year</u>	<u>2008-09</u>	<u>2009-10</u>	<u>% Change</u>
State Aid	\$9,382,076	\$9,804,269	+4.5%
Tax Levy	\$8,317,221	\$8,649,910	+4%
Appropriated Fund Balance	\$481,114	\$400,000	-17%
All Other	\$213,480	\$213,400	+0%
<b>Total</b>	<b>\$18,393,891</b>	<b>\$19,067,659</b>	<b>+3.6%</b>

- **Progress on the Administrative Goals – the administration gave a brief report on the progress of the administrative goals for the first quarter that included:**

**High School Principal – Dennis Healy – Math passing grades for the first quarter – 89% for Algebra, 100% for Geometry, 93.75% for AB year 3, 100% for Pre-calculus and HVCC Calculus**

**Math Curriculum Coordinator – Lauren Nichols – reported that a task force had been set up at the end of the 2007-08 school year to study the math program. Standardized testing is being done in all math classes 6-12, introduction of a new math series – Glencoe, changes in staffing have been made, students who need to can complete the algebra course in 1.5 yrs.**

**Elementary Principals – Michelle Colvin, Eileen Leffler – up-dated the Board on the progress of a new webpage that contains information on the transition plan for the elementary program into a one site location. Middle School Principal – Cathie Allain – reported out on the climate of the MS/HS – there has been a decrease in the number of first quart ineligible students from 53% in 2006-07, 44% in 2007-08, and 21% in 2008-09, celebrating the positives, attendance is flat, not able to improve as of yet, hearing good things from the PTO.**

- **Snow Emergency Routes – Interim Superintendent – Charlotte Gregory – reported that the district had met with the area highway superintendents to discuss the routines for snow removal, hiring of additional bus drivers on days of inclement weather where most of the roads are judged safe for bus passage and back roads are difficult to drive 4X4 vehicles over the difficult roads to shuttle students, this will necessitate additional salaries for staff to complete the task, students not in attendance are a loss in revenue (aid) and is a loss of education to the student, communication with the highway departments is critical. Discussion on the possibility of limiting the number of delays and closing instead for make up over a vacation occurred.**
- **AIS Plan Re-Adoption – some discussion occurred on the AIS plan.**
- **On motion of Beverly Stewart, second by Julie Darling the Board of Education of the Berlin Central School District unanimously approved the re-adoption of the Berlin Central School District AIS Plan.**
  - **Discussion on the recruitment process for a Superintendent took place.**
  - **Discussion on the Budget Development Calendar took place.**
- **President Zwack asked Board members to e-mail him with possible dates for meetings to discuss budget and the superintendent selection process.**
  - **The 2<sup>nd</sup> reading of the District Policy 5.510-08 Meal Charge took place.**

### **Calendar of Meetings**

**Tuesday, December 16, 2008 – Regular Meeting – Jr/Sr High School – 7PM**

**On motion of Beverly Stewart, second by Julie Darling, executive session to discuss specific personnel items was entered at 11:50 PM, with public session resuming at 12:25 PM on motion of Liz Miller, second by Julie Darling.**

11/18/2008 Regular Meeting of the Board of Education of the Berlin Central School District, held at the Berlin Jr/Sr High School

**On motion of Tom Morelli, second by Julie Darling, the following personnel action was unanimously approved:**

**CONTINGENT APPOINTMENT:**

**Upon the recommendation of the Interim Superintendent to appoint the following person to the 2008-2009 Non-Instructional Substitute List – effective 11/19/2008**

**Houle, Jr., Laura – Custodial Worker**

**APPOINTMENTS:**

**Upon the recommendation of the Interim Superintendent to appoint the following people to the 2008-2009 Instructional Substitute List**

**Paine, Meredith – Non-Certified – effective 11/19/2008**

**Schmich, Lynne – Non-Certified – effective 10/31/2008**

**Webster, Jr., Alan – Certified – English – effective 11/19/2008**

**Upon the recommendation of the Interim Superintendent to appoint the following people as Coaches for the 2008-2009 school year – effective 11/3/2008**

<b>Position</b>	<b>Name</b>	<b>Stipend</b>
<b>Varsity Boys Basketball</b>	<b>Alan Webster</b>	<b>\$3,681.00</b>
<b>JV Boys Basketball</b>	<b>Rob Allard</b>	<b>42,629.00</b>
<b>Modified Boys Basketball</b>	<b>Ray Nelson</b>	<b>\$1,390.00</b>
<b>Boys Volleyball</b>	<b>Paul Slaver</b>	<b>\$2,742.00</b>
<b>Cheerleading</b>	<b>Kelly Greene</b>	<b>\$977.00</b>
<b>Varsity Wrestling</b>	<b>Rick Ingraham</b>	<b>\$3,681.00</b>
<b>Varsity Girls Basketball</b>	<b>Fleda Berschwinger</b>	<b>\$3,681.00</b>
<b>JV Girls Basketball</b>	<b>Laura Hunt</b>	<b>\$2,629.00</b>

**UNPAID LEAVE REQUEST:**

**Upon the recommendation of the Interim Superintendent to approve the unpaid leave of Pamela Denno, Bus Driver – effective 10/27/2008**

**The meeting was adjourned at 12:26 PM on motion of Julie Darling, second by Tom Morelli.**

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**Mary M. Grant, District Clerk**