

8/19/2008 Meeting of the Board of Education of the Berlin Central School District, held at the Berlin Jr/Sr High School

**Present:** Frank Zwack, Julie Darling, Donald French, Elizabeth Miller, Jeffrey Paine,  
**Absent:** Thomas Morelli, Beverly Stewart  
**Also Present:** Charlotte Gregory, Cyril Grant, Scott Hunter  
**Guests included:** Doug Dickinson, Mr. & Mrs. Fredricks, Bob Miller, Diane Paine, John Nash, David Flint and Andy Zlotnick

**President Zwack convened the meeting at 6:30 PM with five board members present.**

**On motion of Liz Miller, second by Donald French, minutes of the 6/11/2008, 6/17/2008, 6/23/2008, 7/9/2008, 7/23/2008 and 8/11/2008 meetings were approved.**

**The meeting was then turned over to Doug Dickinson from CSArch who presented the following information on the proposed building project:**

- **An accelerated building time frame**
- **Work done in phases**
- **Inflation of costs**
- **Balancing of new construction with renovations to attract best aid**
- **Possibility of including a full basement for the new construction area**
- **Mechanical Work**
- **Setting up of a tour of the BES building**

**On motion of Donald French, second by Julie Darling, IV3 Personnel Action was pulled for further specific personnel discussion in executive session.**

**On motion of Liz Miller, second by Jeffrey Paine, the following Action Items (#1, 2, 4-14) were unanimously approved:**

**Treasurer's Reports from 6/1/2008 – 6/30/2008 and 7/1/2008 – 7/31/2008 General Fund, Trust & Agency Fund, Special Aid Fund, School Lunch Fund, and Capital Fund**

**- RESOLVED: That the Board of Education of the Berlin Central School District hereby approves the Application for Variance from Part 100.2(a) of the Commissioner's Regulations regarding the principal at Grafton Elementary School**

#### **RECOMMENDATIONS OF THE COMMITTEE ON SPECIAL EDUCATION**

- **Approval of the following recommendations of the Committee on Special Education: 101824, 100767, 000029602, 102225, 101787, 102085, 102086, 102087, 102088, 102423, 102089, 101804, 102343, 102091, 102638, 102093, 102094, 102095, 102323, 101813, 051403, 102099, 102101, 101819, 000028111, 000028796, 000019008, 000019208,**

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000028612, 000082308, 000010608, 000027874, 000028965, 000028142, 000070413, 000030010, 000060010, 000080010, 000074114, 7771111, 000063017, 100982, 101883, 000063311, 101787, 000017110, 000031613, 000031713, 000100141, 000040911, 000029656, 000077215, 000011709, 000030013, 000000312, 101566, 000029601, 101705, 000060416, 000100006, 000077315, 000063611, 000060310, 000032910, 000047312, 51410, 000063811, 007771112, 101584, 101062, 000011011, 101706, 101707, 31810, 000047412, 000022224, 000066712, 000033410, 000067616, 000067513, 000041011, 101643, 101543, 101644, 29651, 000033215, 000030515, 101666, 000064011, 000039311, 100804, 000080315, 101162, 101804, 000064417, 000029661, 101825, 000100092, 007771117, 000082110, 000100107, 000082214, 63517, 000019109, 000100302, 000030415, 000028611, 000100093, 000029663, 000022226, 000050709, 101567, 101652, 000030610, 000000116, 000039511, 000029778, 000041311, 101063, 000000001, 000051713, 102094, 000100129, 000100111, 007771125, 000100096, 000045110, 000086812, 000030313, 100864, 000100155, 007771141, 000029866, 000080615, 000065017, 000100152, 000051515, 000083014, 000081110, 000100303, 000100304, 000061016, 101964, 100644, 000061310, 000051310, 102263, 000014310, 000039911, 000075014, 101403, 000100382, 101663, 000032410, 000051610, 000100098, 100789, 000030715, 28805, 100774, 000081016, 000068812, 000081216, 000030613, 000029636, 000031010, 101813, 000036210, 000084014, 102483, 000049012, 000032610, 000081611, 000002916, 000029249, 000081011, 000061616, 102383, 61910, 000065117, 102064, 000028613, 000046711, 000022222, 000100222, 000100582, 101763, 100794, 000100019, 102102, 100850, 000079415, 000081710, 000033113, 102504, 000069912, 000018708, 000080611, 000083614, 000083714, 101383, 000081312, 000011611, 000011512, 000084017, 101722, 000064917

**- RESOLVED:** That the Board of Education of the Berlin Central School District hereby approves the following 2007-2008 Health Services Contract with:

- Hoosick Falls Central School District in the amount of \$3,881.36 or 14 students

**- RESOLVED:** That the Board of Education of the Berlin Central School District hereby approves the following late transportation requests to non-public schools for the 2008-2009 school year:

- 041402GA to St. Mary's Academy in Hoosick Falls, NY
- 090992LA to Catholic Central in Troy, NY

**- RESOLVED:** That the Board of Education of the Berlin Central School District hereby approves the Superintendent's New York State Council of School Superintendents dues for the 2008-2009 school year in the amount of \$650.00

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**- RESOLVED: That the Board of Education of the Berlin Central School District hereby sets the 2008-2009 student and adult meal prices as follows:**

**Student Breakfast \$ .95**  
**Student Lunch - Elementary \$1.65**  
**Student Lunch – Secondary \$1.75**  
**Adult Lunch \$2.70**  
**ala carte milk \$.40**

**- RESOLVED: That the Board of Education of the Berlin Central School District hereby approves the landscaping bid from J&S Quality Lawn Care for 2008-2009 as follows:**

Location – Mow and Trim	Amount
SES	\$140.00
GES	\$140.00
BES	\$215.00
Jr/Sr High School – Option #1	\$530.00

**- RESOLVED: That the Board of Education of the Berlin Central School District hereby declares the following items as surplus, with such items to be appropriately disposed of:**

Qty	Description	Model #	Serial #	Building Located
1	Konica 1312 Copier	1312	439BM	BES
1	Carrier Air Conditioner – DCA2130	DCA2130	1099B08765	MS/HS
1	Standard 331N Film Strip Projector	Unknown	3328	MS/HS
1	Bell & Howell Movie Projector 1583C	Unknown	9176148	MS/HS
1	Dukane Film Strip Projector 28A55A	Unknown	1481801	MS/HS
1	GAF Movie Projector H438M2	Unknown	37386	MS/HS
1	GAF Slide Projector 4646-01	Unknown	46989	MS/HS
10	Murdock Audio Desk Headphones	Unknown	Unknown	MS/HS
1	Bell & Howell Film Projector	Unknown	QC96115	MS/HS
1	RCA VCR	Unknown	008480793	MS/HS
1	Sharp VCR	Unknown	903762411	MS/HS
1	Swintec Electric Typewriter	89012	DCS7C9AE455	MS/HS
1	Brother Fax Machine	770	U56348M8K441613	MS/HS
1	Dell Optiplex GX110 Computer	GX110	DTV501	Business Office
1	Vision Screener	Unknown	Unknown	BES
1	Canon Copier – inventory	NP6221	NKU01303	MS/HS

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Qty	Description	Model #	Serial #	Building Located
	tag #000646			
1	HP Fax Machine	910	MY137F300C	MS/HS
1	Friedrich Air Conditioner	SL35J30-A	LCBR07498	BES
1	Pacific Corner Scrubber	ME-6	M-3406	MS/HS
2	Hako Minutemen Vacuums	C02806-01	28760177	MS/HS
			283046	
1	Mercury Floor Scrubber	H17D	8610562	MS/HS
2	Clark Vacuums	SS27	11104	MS/HS
			13412	
1	Advance Sprite Wet/Dry Vac	209004	1016086	MS/HS

**- RESOLVED: That the Board of Education of the Berlin Central School District hereby approves the following budget transfers for the school fiscal year 2007-2008:**

Description	Account	To	From
SALARIES	A22501500		5,685.04
INSTRUCTIONAL SALARIES	A13101500	5,685.04	
TREASURER - SALARY	A13251600		3,766.38
SALARIES	A13101600	3,766.38	
LEGAL FEES	A14204000		9,121.84
AUDITING - CONTRACTUAL EXPENSE	A13204000	9,121.84	
QUESTAR III - BOCES	A22504900		4,407.07
QUESTAR III - BOCES	A14804900	4,407.07	
ELECTRICITY	A16204770		5,163.94
SALARIES - NON-INST.	A16211600	5,163.94	
NON-INSTRUCTIONAL SALARIES	A21101600		3,577.50
SALARIES - INST.	A20401500	3,577.50	
TEAM LDRS./HEAD TEACHERS	A21101500		16,765.99
ELEMENTARY TEACHING SALARIES	A21101200	16,765.99	
HIGH SCHOOL TEACHING SALARIES	A21101300		47,175.37
ELEMENTARY TEACHING SALARIES	A21101201	47,175.37	
NON-INSTRUCTIONAL SALARIES	A21101600		5,316.85
SUBSTITUTE TEACHING SAL. - H. S.	A21101402	5,316.85	
SALARIES - NON-INST. SUBS.-B.E.S.	A21101613		3,476.60
HOME TUTORING	A21101501	3,476.60	

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HEALTH INSURANCE	A90608000		142,584.38
VACATION / TERMINATION / INCENTIVE	A21101503	142,584.38	
INSTRUCTIONAL SALARIES TA'S	A22501503		17,670.01
INSTRUCTIONAL SALARIES TA'S	A21101504	17,670.01	
QUESTAR III - BOCES	A22504900		78,829.91
QUESTAR III - BOCES	A21104900	78,829.91	
TUITION TO OTHER SCHOOLS	A22504720		10,149.00
TUITION TO OTHER SCHOOLS - PUBLIC	A22504710	10,149.00	
CONTRACTUAL - JOBBS	A22804002		3,485.50
SALARIES	A22801500	3,485.50	
CONTRACTUAL - H.S.	A26304002		6,859.60
SALARIES - NON-INSTRUCTIONAL	A26101600	6,859.60	
EXTRACURR. SAL. - SPORTS	A55101655		5,936.66
SALARIES - NON-INST. SUBS.	A55101610	5,936.66	
HEALTH INSURANCE	A90608000		8,243.87
SALARIES - OVERTIME	A55101620	8,243.87	
REFEREES & OFFICIALS	A28554470		4,855.14
GAS & DIESEL	A55105710	4,855.14	

**- RESOLVED: That the Board of Education of the Berlin Central School District designates all unrestricted, unreserved fund balance for the fiscal year ended June 30, 2008 in excess of four percent (4%) of the 2008-2009 budget to be appropriated to the "Capital Reserve Fund – Buildings and Grounds" – effective 6/30/2008**

**- RESOLVED: That the Board of Education of the Berlin Central School District dissolves the cash balance held in the "Certiorari Reserve" in the amount of \$10,000.00 and appropriate said amount to the "Capital Reserve Fund – Buildings and Grounds" – effective 6/30/2008**

**- RESOLVED: That the Board of Education of the Berlin Central School District dissolves the cash balance held in the Retirement System Reserve in the amount of \$84,420.00, and appropriates said amount to the "Capital Reserve Fund – Buildings and Grounds" – effective 6/30/2008**

**In the President's Report, Mr. Zwack reminded members to send their agenda items for the Board Retreat to him or the Superintendent's Office.**

**In the Superintendent's Report, Ms. Gregory reported out on her attendance at the Town of Stephentown's monthly board meeting where discussion occurred on the movie that is being filmed in the area and the**

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**impact that it may have on the transportation of some of our students. She also reported out on the two Superintendent Conference days that are planned for the being of the school year.**

**Liz Miller's report out on the Healthy School conference that she attended included the following topics:**

- **Physical Education instruction**
- **Diet**
- **Mandated program up-dates**
- **Goal setting – increasing membership, funding sources, alterations with the food service**
- **Would like Board support**

**On motion of Jeffrey Paine, second by Liz Miller, the following resolution was approved:**

**- RESOLVED that, the Board of Education agrees that the 2007 Article 7 proceeding brought by Joel Schmelkin against the Town of Stephentown should be settled and the 2007 assessed value of Mr. Schmelkin's real property (Tax Map ID No. 184-1-24.4) should be reduced to \$220,000, and it is further**

**RESOLVED that, the school attorney is authorized and directed to enter into a stipulation, to be filed with the Court, implementing the state reduction in assessed value.**

**On motion of Jeffrey Paine, second by Donald French, the Board of Education unanimously reviewed and approved the Board Policy 5.260-07 Code of Conduct with noted revisions.**

**On motion of Jeffrey Paine, second by Donald French, the Board of Education unanimously approved the Board Policy 6.330-02 Extracurricular Activities Eligibility Policy with noted revisions.**

**The Board of Education of reviewed the first reading of Board of Education policies 5.420-02 Corporal Punishment and 5.140-02 Student Attendance.**

**Discussion of the information provided for setting the tax levy and tax rates occurred.**

**On motion of Liz Miller, second by Jeffrey Paine, the Board of Education unanimously approved the following resolution:**

**- RESOLVED: That the Board of Education of the Berlin Central School District hereby adopts the tax levy for the 2008-2009 school year in the amount of \$8,317,221.00 and directs the tax warrant for 2008-2009 to be signed by at least three members of the Board of Education.**

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Also be it,

**- RESOLVED: That the Board of Education of the Berlin Central School District hereby adopts the following tax levies and tax rates per \$1,000 assessed for the 2008-2009 year:**

<b>Town</b>	<b>Tax Rate/\$1,000 Assessed</b>	<b>Tax Apportionment by Town</b>
<b>Berlin</b>	<b>\$57.60</b>	<b>\$2,031,648</b>
<b>Grafton</b>	<b>\$175.62</b>	<b>\$2,164,923</b>
<b>Petersburgh</b>	<b>\$25.49</b>	<b>\$1,349,725</b>
<b>Poestenkill</b>	<b>\$61.29</b>	<b>\$263,040</b>
<b>Stephentown</b>	<b>\$48.00</b>	<b>\$2,507,875</b>

The Opportunity for Public Comment portion included concerns about the current economic status and the impact a building project will have on the local tax payers.

In other business, Donald French requested the results of the algebra regents that was given and that “geometry and trigonometry” be reviewed under the Program Analysis & Evaluation Policy.

**Calendar of Meetings**

**August 25, 2008 - Board Retreat – 8:00 AM – 3:00 PM – SVFD**

**September 16, 2008 – Regular Meeting – 7:00 PM Jr/Sr High School**

On motion of Julie Darling, second by Donald French, executive session to discuss personnel items was entered at 8:15 PM, with public session resuming at 9:03 PM on motion of Liz Miller, second by Julie Darling.

On motion of Liz Miller, second by Jeffrey Paine, the Board of Education unanimously approved the following personnel action:

Contingent on passing the fingerprinting mandates:

- Upon the recommendation of the Interim Superintendent to appoint Sean McGraw –Elementary Summer School Math Tutor @ \$26.83 per hour – effective 7/14/2008 – 8/7/2008

- Upon the recommendation of the Interim Superintendent to appoint Ashley Lennon – Elementary School Summer School Substitute @ \$26.83 per hour - effective 7/7/2008 – 8/7/2008

- Upon the recommendation of the Interim Superintendent to appoint Diana Salisbury - .5 FTE Physical Education Teacher @ BA Step 1 \$37,564 (pro-rated to \$18,782) – Initial Certification Physical Education – effective 9/1/2008

- Upon the recommendation of the Interim Superintendent to appoint the following person to the 2008-2009 Instructional Substitute List – effective 8/20/2008

Demick, Dawn – Non-Certified

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**- Upon the recommendation of the Interim Superintendent to appoint the following people to the 2008-2009 Non-Instructional Substitute List – effective 8/20/2008**

**Bink, Chantel – Aide, Monitor, Typist, TA  
Demick, Dawn – Aide, Monitor, Typist, TA**

**APPOINTMENTS:**

**- Upon the recommendation of the Interim Superintendent to appoint the following people to the 2008-2009 Instructional Substitute List – effective 7/1/2008**

**Colligan, Jennifer – Certified – English  
Glover, Patrick – Certified – Elementary Education  
Grant, Janice – Non-Certified  
Sharkey, Marie – Certified – Elementary Education  
Stall, David – Non-Certified**

**- Upon the recommendation of the Interim Superintendent to appoint the following people to the 2008-2009 Non-Instructional Substitute List – effective 7/1/2008**

**Bedford, Shelly - Dispatcher  
Grant, Janice – Aide, Monitor, Typist, TA  
Macey, Edward – Bus Attendant  
Morine, Elizabeth – Aide, Monitor, Typist, TA  
Paine, Meredith – Aide, Monitor, TA  
Saunders, Carol – Custodial Worker  
Sharkey, Marie – Aide, Monitor, TA  
Stall, David – Aide, Monitor, TA**

**- Upon the recommendation of the Interim Superintendent to appoint Trish Rapant – Elementary School Summer School Substitute @ \$26.83 per hour - effective 7/7/2008 – 8/7/2008**

**- Upon the recommendation of the Interim Superintendent to appoint Sherry Homiak – Elementary School Summer School Substitute Teaching Assistant @ \$16.72 per hour - effective 7/7/2008 – 8/7/2008**

**- Upon the recommendation of the Interim Superintendent to appoint the following people as advisors/coaches/team leaders for the 2008-2009 school year – effective 8/20/2008**

<b>Position</b>	<b>Name</b>	<b>Stipend</b>
Academic Chair for Social Studies	Josh Santarcangelo	\$3,832.00
Primary Team Leader	Nichole Saccocio	\$3,193.00
4 <sup>th</sup> Grade Team Leader	Karyn Healy	\$3,193.00
5 <sup>th</sup> Grade Team Leader	Annette Buck	\$3,193.00
6 <sup>th</sup> Grade Team Leader	Sue Holcomb	\$3,193.00
7 <sup>th</sup> Grade Team Leader	Walt Knightes	\$3,193.00
8 <sup>th</sup> Grade Team Leader	Christine Walsh	\$3,193.00
Senior (Class of 2009) Co-Advisor	Karen Day	\$751.50
Senior (Class of 2009) Co-Advisor	Alicia Beisler	\$751.50
Junior (Class of 2010) Co-Advisor	Fleda Berschwinger	\$713.50
Junior (Class of 2010) Co-Advisor	Lisa Dooley	\$713.50

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<b>Position</b>	<b>Name</b>	<b>Stipend</b>
Sophomore (Class of 2011) Advisor	Dianne Mosher	\$902.00
Freshman (Class of 2012) Advisor	Karen Deiana	\$864.00
HS Drama Club Advisor	Dianne Mosher	\$1,427.00
MS Drama Club Co-Advisor	Jean Kirsch	\$713.50
MS Drama Club Co-Advisor	Kat Labnon	\$713.50
National Honor Society Co-Advisor	Kellie Kaschak	\$300.50
National Honor Society Co-Advisor	Audrey Vanderhoef	\$300.50
HS Student Council Advisor	Josh Santarcangelo	\$1,766.00
MS Student Council Co-Advisor	Ariel Hodges	\$883.00
MS Student Council Co-Advisor	Sarah Rezey	\$883.00
FCCLA Advisor	Dianne Mosher	\$1,766.00
Assistant Yearbook Advisor	Sarah Rezey	\$1,803.00
Masterminds Varsity Advisor	Matt Christian	\$1,427.00
Director of Physical Education	Sandy Honsinger	\$1,803.00
Web Master	Ann Hayes	\$2,817.00
Secondary Special Education Coordinator	Michelle Baldwin	\$2,479.00
Special Olympics Coach	Nancy Austin	\$473.00
Athletic Director	Art Schmich	\$3,832.00
Boys Varsity Soccer Coach	Art Schmich	\$3,155.00
Boys JV Soccer Coach	Jennifer Burhans	\$2,479.00
Boys Modified Soccer Coach	Ray Nelson	\$2,254.00
Girls Varsity Soccer Coach	Fleda Berschwinger	\$3,155.00
Girls JV Soccer Coach	Alicia Beisler	\$2,479.00
Girls Modified Soccer Coach	Sarah Hinds	\$2,254.00
Varsity Cross Country Coach	Rick Ingraham	\$2,629.00
Girls JV Volleyball Coach	Paul Slaver	\$2,066.00
Girls Varsity Volleyball Coach	Paul Slaver	\$2,742.00

**- Upon the recommendation of the Interim Superintendent to appoint Pat O’Grady – Interim Elementary Principal for the Grafton Elementary School – pending the State Education Department’s decision on the Variance from Part 100.2(a) of the Commissioner’s Regulations @ \$350 per day – effective 8/25/2008**

**RESIGNATIONS:**

**- Upon the recommendation of the Interim Superintendent to accept the resignation of William Bogue – Elementary Summer School Math Tutor – effective 7/7/2008**

**- Upon the recommendation of the Interim Superintendent to accept the resignation of Shirley Catalano – Guidance Counselor – effective 8/25/2008**

**TERMINATION:**

**- Upon the recommendation of the Interim Superintendent to terminate the employment of Elizabeth Roorda – Music Teacher – effective 8/2/2008.**

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**CONTRACTUAL AGREEMENTS:**

- Upon the recommendation of the Interim Superintendent to agree to the contractual agreement with Stacey Ellery – Interpreter for the Deaf @ \$28 per hour - not to exceed 7 hours per day – effective 7/1/2008 – 6/30/2009
- Upon the recommendation of the Interim Superintendent to agree to the contractual agreement with Megan Ortolano – Physical Therapist @ \$74 per hour – new evaluations at the rate of \$155 – effective 7/1/2008 – 6/30/2009

On motion of Liz Miller, second by Jeffrey Paine, the Board of Education approved the appointment of Audrey Vanderhoef as Academic Chair for Science at a stipend of \$3,832.00 – effective 8/20/2008 with 4 Yes votes and 1 No vote by Donald French.

The meeting was adjourned at 9:14 PM on motion of Julie Darling, second by Jeffrey Paine.

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Mary M. Grant, District Clerk